#### **BATH COUNTY SCHOOL BOARD**

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

**SUBJECT:** SUPERINTENDENT'S REPORT - ACTION

**Consider Overnight Field Trip(s)** 

**BACKGROUND:** BCHS Beta Club Convention, Karen Bowyer

Richmond, VA

March 15-16, 2013

**RECOMMENDATION:** Recommend authorizing the Beta Club Convention trip. Final approval

would be pending the submission of a completed application packet – lists

of students and approved chaperones, itinerary, costs, etc.

October 2, 2012......AGENDA ITEM: <u>12-13</u>: 13.-B.

BATH COUNTY PUBLIC SCHOOLS OFFICE OF THE SUPERINTENDENT WARM SPRINGS, VA 24484



# CENTRAL OFFICE USE ONLY

Bus Driver Assigned by:

☐ School Transportation Supervisor

Vehicle(s) Assigned MEYCUYU

# APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted 1 w O (2) weeks	Mind whice o	i the effectiv	e date of the trip to the c	apermiendent.
TRIP DATE: 3/15/ 2013	SCHOOL:	BCHS	GRADE(s):	10-12
DESTINATION: Richmond, VA				
OBJECTIVE FOR TRIP: VA Beta Club Convention				
1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -				
NO. OF PUPILS: 25 PAID BY CH	ILD: \$ 112		PAID BY SCHOOL: \$	620
NAMES OF ALL CHAPERONING STAFF M Karen Bowyer Kirby Smit	MEMBERS:			
NAMES OF OTHER CHAPERONES/PAREN Male TBA, TBA?				
from BCHS Chaperone list from BCHS	S Chaperone	list		
TYPE OF TRANSPORTATION NEEDED:	Bus  Handia		# of Buses Needed:	1
	<u></u>	apped Bus(e	•	1.0
	∑ Car		# of Cars Needed:	
COMMENTS: This form will be more complete in January 2013.				
DEPARTURE DATE: 3/15/2013 mm/dd/yyyy	D	EPARTUR	<b>E TIME:</b> 7:30 AM	
<b>RETURN DATE:</b> 3/17/2013 mm/dd/yyyy		RETUR	N TIME: 2:00 PM	
I will secure written permission from each parent before taking children on the trip.				
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	-17-12 rate P	rincipal's Si	onature	
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TO: DIVISION SUPERINTENDENT/DESIGNEE				
The above application is sent for your consideration.				
COMMENTS:				
Superintendent's Signature Dat		Approve	ed Disappro	ved

#### School Board Checklist for Overnight Field Trips

#### Virginia Beta Club Convention

- Date of Trip: March 15 17, 2013
- Where: Beta Club Convention, Richmond, VA (Holiday Inn Select Koger Center)
- Time of Event: March 15, 11:30 AM March 16, 11:00 PM
- How Students will be Transported: Bus
- Cost per Student (Who will Pay):
  - o Registration \$20.00 (pd by Beta Club)
  - o Rooms \$51.41 pd. by students. 10 rooms have been reserved at Holiday Inn Koger Convention Center. Rates are \$91/4 people +13% tax, per night. Beta Club will purchase rooms for chaperones and the bus driver.
  - o Food (pd by students) 6 meals@\$10=\$60.
- List of Student Names Attending Trip: TBA
- Names of Chaperones- (remember men and women adults 1 to 10):
  - o Karen Bowyer
  - o Kirby Smith
  - o Male chaperone TBA (BCPS staff member or from BCHS chaperones list)
  - o TBA (BCPS staff member or from BCHS chaperones list)
- Itinerary- (What will happen when): See attached tentative convention schedule. Saturday afternoon is free time. Tentative plans are to shop at Chesterfield mall or play putt putt golf.
- How will sleeping arrangements be made (list of students in each room):
  - o TBA (only all-girls rooms and all-boys rooms)
  - o Karen Bowyer, Kirby Smith
  - o Male chaperone TBA, BCPS staff member or from BCHS chaperones list
  - o Bus Driver

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- Absence/Leave Request , BSBO #35
- Application for Approval of Field Trip and Transportation, BSBO #10

### GENERAL OUTLINE OF THE VIRGINIA BETA CONVENTION

(This is a tentative schedule.)

# FRIDAY—March 15, 2013

10:30 AM—11:30 AM State Officer Meeting

11:30 AM—12:30 PM Candidates Meeting with State Officers

11:30 AM—3:30 PM Registration

**Coordinators Meeting** 1:00 PM—1:30 PM

1:00 PM-4:30 PM **Talent Preliminaries** 

1:45 PM—2:15 PM **Meeting for Sponsors** 

(At least one sponsor from each school should attend)

School Board

Turn in Scrapbooks and Banners 2:00 PM—3:00 PM

2:30 PM—3:30 PM **Ouiz Bowl written test** 

**Academic Competitions** 3:45 PM—4:45 PM

5:30 PM—6:30 PM **Turn in Arts and Crafts** 

Candidate tri-fold boards/Meet-and-Greet 7:15 PM—7:45 PM

> First General Session 8:00 PM

Roll Call of Clubs

Welcome and Introductions

State Beta President keynote address

Campaign Rally

10:30 PM—11:30 PM Mixer

## SATURDAY—March 16, 2013

8:00 AM Complimentary Breakfast—Sponsors, Chaperones,

Bus Drivers (For Adults Only) **Sponsor Business Meeting** 

(at least one sponsor from each school should attend)

9:00 AM—10:00 AM Registration Continues

**Arts & Crafts Judging** 

**Second General Session** 10:00 AM

Question/Answer Session for Candidates

Voting

State Beta Secretary keynote address

Guest speaker

11:00 AM **Quiz Bowl finals and On-Site Art Competitions** 

(or 15 minutes after

**On-Site Art Competitions** end of general session)

> 7:30 PM **Third General Session**

> > State Beta Vice-President keynote address

**Installation Ceremony** 

Talent finals

**Awards Ceremony** 

9:30 PM—11:00 PM Beta Club Semi-Formal Dance